

The BRYANT & STRATTON

Volume 1

Number 8

RECORD

(Day) Success Number

PROVIDENCE, RHODE ISLAND

now Bryant College
Smithfield, R.I.

Offering Current News to Bryant & Stratton Students and Alumni

Success Lies in Finishing What You Undertake

Education is a matter of desire. A better example of this fact can be given than the life of Abraham Lincoln. The oft repeated story of his overcoming obstacles to acquire an education should be a source of encouragement to you when interest lags and your work seems too difficult to master.

His craving for knowledge surmounted the poverty of his surroundings, the lack of good textbooks, even the scarcity of good lighting and lead him to a state of being intelligent enough to cope with all kinds of people and conditions of life.

His success cannot be attributed to the possession of unusual gifts, but to the putting to practical use of the gifts of which almost everyone is the absolute owner-ship.

You are supplied with the best textbooks on the market, can enjoy the comfort of pleasant, well lighted and ventilated schoolrooms, and are aided by earnest and conscientious teachers.

What remains for you to offer? Industry, with a capital "I," grit and determination to win out, and the persistence to "stick" and see your course through to a successful finish.

Harry Loeb Jacobs, President.

If you sit by the Wayside waiting for Success, your knees will be too stiff to follow her when she passes.

Do not quit; by trying they tunneled Manhattan.

If you place a man under a very great obligation, he is likely to look upon you as a liability rather than an asset.

Those that think it permissible to tell white lies, soon grow color-blind.



Bryant & Stratton Produced the One Accuracy Winner in the United States

Richard Geer's remarkable achievement of writing 920 words in 15 minutes absolutely without error is one of a series of his successes in contests requiring both speed and accuracy in typewriting. He has already received all the other Underwood Awards, namely: a certificate, cardcase and gold medal. His success in the January Contest entitled him to a typewriter and accuracy certificate.

He not only had the distinction of winning the award, but was also the only



RICHARD GEER (Day) 1919

winner throughout the United States. Over 200 test papers were submitted to the Underwood Company, but this number represented but a small portion of typists who entered the contest from all over the United States. Mr. Geer put Bryant & Stratton on the Accuracy Map for the first time. The Bryant & Stratton Typewriting Department has established a record for turning out accurate and speedy typists.

Mr. William McQueeney's New Record in Typewriting. He is Now Employed

Mr. William McQueeney, our blind student, lately made a record of writing 647 words in 15 minutes, absolutely without error. He is now filling a good position with the Brown & Sharpe Company, and will undoubtedly maintain the high degree of proficiency shown during his stay at our school. While here he applied himself in a most earnest and industrious manner and attained results far beyond the average student.

The Success Contest

A large number of letters were received in answer to our query, "What Are Your Five Rules for Success in Business Life?"

The first Prize (\$10) goes to Mr. N. S. Wing, 160 Broad Street, Providence, attending Bryant & Stratton School.

The second Prize (\$5) to Miss Edith Mae Feeley, 34 Clark Avenue, Pawtucket, attending the Pawtucket High School.

After a thorough reading of the various answers the judges decided in favor of Mr. Wing's a more original and consistent treatment of the subject.

Mr. Wing's "Five Rules for Success in Business Life":

- 1—Cultivate Your Personality.
- 2—Be Business Trained and Qualified.
- 3—Be Interested in Your Employer's Business.
- 4—Be Punctual.
- 5—Practice Diplomacy.

Miss Feeley's "Five Rules for Success in Business Life":

- 1—Be quick and neat in figuring.
- 2—Be a good writer.
- 3—Be willing to learn more each day even after you finish your course.

- 4—Be willing to help others.
- 5—Be trained well.

Miss Feeley's Rules are self-explanatory. Mr. Wing's Rules suggest even more than can be condensed into a few words.

"Cultivate Your Personality"—Personality includes taking care of one's health, being neat, cheerful, and courteous.

"Be Business Trained and Qualified"—Trained men are more efficient and productive, consequently are in line for higher salaries.

"Be Interested in Your Employer's Business"—Make the interests of your employer your own—when you can't be loyal to your employer, you are guilty of mental dishonesty.

"Be Punctual"—Act promptly and conform to the rules and regulations of your concern.

"Practice Diplomacy"—Be tactful in associating with others. Have a sense of fairness in your dealings and attitude, in order to promote harmony.

ALUMNI NOTES

News from Virginia

Evidently Mr. Robert J. Tucker of Franklin, Virginia, is speaking a good word for Bryant & Stratton School. The following letter, recently received at our Employment Department, bear the initials R. J. T. and gave us the clue that Robert J. Tucker is acting as a standard bearer. Mr. Tucker came up from Virginia to Bryant & Stratton School because it had been so highly recommended to him, and now out of his own experience he lets others know of its worth. If there are others like Mr. Tucker our school will welcome them. Give below the Mason and Dixon line.

Camp Manufacturing Co.,
Franklin, Virginia.

Bryant & Stratton Commercial School,
Providence, Rhode Island.

Gentlemen:

We need two good stenographers for work in our main offices, at Franklin, Virginia. If you have any students who are about to finish, and who would be willing to come to Virginia to work, we will appreciate it if you will put us in touch with them, or, if you prefer, we will handle the matter with them through you.

Yours very truly,

Camp Manufacturing Co.

By (Signed) Burton J. Ray,

BJR/RJT

Asst. Sec'y & Treasurer.

Our Employment Department welcomes

old graduates and is always glad to assist them. Mr. Dodsworth acknowledges its service to him.

Natick, R. I., Feb. 21, 1920.

H. L. Jacobs, President,
Bryant & Stratton Commercial School,
Providence, R. I.

Dear Sir:

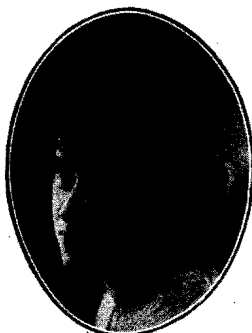
Please accept my sincere thanks and appreciation for the interest you have taken in me and also the assistance you have given me in the business world since my graduation in 1914.

On my recent return to this city from Washington, D. C., I registered with your employment bureau at the school and immediately secured an excellent position, through your invaluable assistance, in the Auditing Department of the Baird-North Company of Providence.

I constantly find the practical and thorough business training which I received in your school an inestimable aid in my business career, and unhesitatingly recommend the Bryant & Stratton Commercial School to anyone desiring a business training of exceptional quality.

Sincerely yours,

Francis J. E. Dodsworth.



MATHILDE RENKEN (Day) 1920

Miss Renken is the second member of her family to graduate from Bryant & Stratton School. Her sister Miss Sophie Renken started her course in the evening school, finished in day school and later served as Yeowoman. At present she is with Theo. W. Foster & Brother Company, while Miss Mathilde Renken is with The Tar Products Company as stenographer.

February 17, 1920.

Bryant & Stratton Commercial School,
Providence, R. I.

Gentlemen:

As a graduate of your school I wish to express my appreciation of your efforts in my behalf.

Your interest in my work was untiring, and through it I have secured a position with a good concern.

I would unhesitatingly recommend your

school to anyone wishing to take a commercial course.

Very truly yours,

Mathilde Renken.

Special Alumni Meeting

On Friday evening, February 20, a special committee of the Alumni Association met at the school for the purpose of drawing up a constitution and by-laws and to arrange for future activities of the Association. There were present Misses Mildred McDuff and Mildred Waitt and Messrs. Harold Corey and Harold Mudge. Mr. Cutshaw was also present and aid in formulating plans.



BEATRICE MARBLE (Day) 1919

Miss Marble is pleasantly remembered as a very conspicuous member while here, and we are glad to hear that she is so well located.

Wickford, R. I.

Bryant & Stratton Commercial School,
Providence, R. I.

Gentlemen:

Since graduating last June, I have received several copies of "The Record," which I have greatly enjoyed reading and for which I thank you. This paper offers me fine opportunity to the graduates to keep

I have a nice position near my home town as stenographer for Frederic S. Nock, Naval Architect, East Greenwich, R. I.

I can assure you that I shall do all I can to further the interest of your school, and my school.

Very truly yours,

Beatrice A. Marble.

A meeting of the Sigma Alpha, a society made up of some of the former students of the Shorthand Department of the Bryant & Stratton School, was held at the home of Mr. William G. Hodges, Jr., Friday evening, January 23. The following officers were elected for the coming year: President, William G. Hodges, Jr.; Vice-President, Allen McCoy; Treasurer, Donald J. Murray; Secretary, William B. Watson.

6161 graduated in 1919



EMPLOYMENT NOTES



DOROTHY STEINER—Stenographer
V. E. Black Company

Miss Mary Smith, 1920, is now with the E. C. Davidson Company as stenographer.

Miss Grace Rafuse is stenographer, afternoons, for the Inter-Church World Movement.

Miss Gladys Rodman is stenographer, afternoons, for the R. I. Electrical Equipment Company.

Miss Helen Kelly is Comptometer Operator for the Mayflower Stores.

Miss Sarah Wine is stenographer at the American Gill Screw Company.

Miss Eleanor Goff, 1920, was promptly placed with the Winton Auto Company in a stenographic position.

Miss Henrietta Read was recently placed with the Stutz Motor Company in a permanent position as bookkeeper.

Miss Florence Moore, a graduate of 1919, is stenographer for the Narragansett Milling Company.

Miss Elizabeth Jackson is with the Thilden-Thurber Company, temporarily, doing comptometer work.

Mr. Clarence Anderson, 1919, is doing clerical work with the Roger Williams Savings Fund & Loan Association.

Miss Lea Duhamel is doing stenographic work every afternoon, for the Perry & Company.

Miss Leonora Brennan, 1919, is stenographer for Dr. A. L. Midgley.

Miss Alice Williams, 1920, has a permanent position as stenographer for Sanderson Brothers.

Miss Dorothy Reh fuss, 1919, was recently sent to the Baird North Company for stenographic work.

Miss Marguerite Jacques is filling a temporary position at Brownell & Field's.

Miss Edythe Crandall, 1917, has been

placed with the Packard Motor Car Co., as stenographer.

The Misses Sorrentino, Gustafson, and Coming are doing clerical work, afternoons, for Livermore & Knight Company.

Miss Madeline Howes, 1920, is with the Inter-Church World Movement as stenographer.

Mr. Francis Dodsworth, 1911, recently called at our employment department and was immediately placed with the Baird North Company in a good position.

Miss Bessie Sogigian, is doing temporary work as typist with the W. O. & M. W. Talcott Company.



HILDA O'CONNELL—Stenographer
Rhode Island News

Miss Clara Currie is teaching at the Central Falls High School.

Miss Irene Angell, Evening School 1920, was promptly placed with the Batistini Brothers.

Miss Mildred Bliss, 1915, is bookkeeper for the Bodell & Company.

Miss Beatrice Fergie, 1920, is stenographer for the N. Y., N. H. & H. Ry. Co.

Miss Irma Mori, 1920, is filling a permanent position with Deignan Brothers as bookkeeper.

Mr. Wilfred Follett is permanent bookkeeper for the F. W. Whipple Co.

Miss Hilda Goodwin, 1914, is with the F. W. Whipple Co. also, as bookkeeper.

Miss Mary Malloy is doing Clerical work for Jencks Paper Box Company.

Mr. Richard West is Stenographer for U. S. Bobbin & Shuttle Company.

Miss Lillian Seidman is Typist at the Mayflower Stores. Cal. Machine.

Miss Mary Toher is Stenographer for Packard Motor Car Company.

Miss Dorothy Moss is Stenographer for The Kinney Company.

Miss Irene Ellis is Stenographer for Inter Church World Movement. Afternoon work.

Miss Celia Pellerin is Operator at The Providence County Court House.

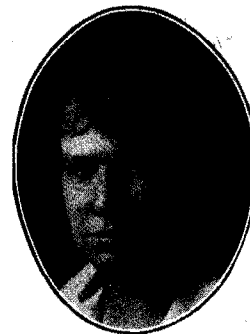
Miss Theresa Pastore is doing Clerical work for Bellin & Bellin.

Miss Hilda O'Connell is Stenographer and Bookkeeper for R. I. News.

Miss Margaret Livingston is Clerical Worker for David R. H. Co.

Miss Katherine Troberman is Stenographer for Allen & Reed Co.

Miss Ruth Houck is Bookkeeper for C. J. Fox.



HELEN WYNNE—Stenographer
Waite Auto Supply Co.

Despite storms and sickness, our school has suffered no interruption of sessions or classes. We shall be glad to welcome back students and teachers who have been sick or snowbound to their accustomed places.

Recently many visitors have called at the school to see what we are doing in the classrooms and to inquire about courses. Some were prospective students who are planning to enter later on. We invite such inspection of our school and courses, and our school officers are only too glad to give any information desired.



WINIFRED CAPWELL—Stenographer
A. Studley Hart Co.

Recent Graduates

Day Business—

Francis J. Lamore
Margaret Livingston
John Crowley
Mary A. Molloy
Irma Mori

Day Shorthand—

Marion E. Cannon
Mary E. Harrington
Mary E. Hynes
Margaret Lundberg
Katherine Troberman
Marv H. Davidson
Betsey H. Reid
Mary Toher
Alice Williams

Day Secretarial—

Beatrice Forgue
Madeleine T. Howes
Margaret Murphy

Day Complete—

Hilda O'Connell
Clara Williams

Night Business—

Madeline G. Keefe
Irene Angell
Frank Pezzulo

Night Shorthand—

Eva Gadouas
Katherine Shanahan

A rare work of art was uncovered last month. It was the pencil which Cleopatra used to Mark Antony.

Heard in the Law Class

Mr. D. L. ...
Pupil: "To press a suit."

How would you classify a telephone girl? Is hers a business or a profession? Neither, it is a calling.

Do You Know These Girls?

The musical girl—Sara Nade.
The smallest girl—Minnie Mum.
The stylish girl—Ella Gant.
The big-hearted girl—Jennie Rosity.
The spiteful girl—Anna Mosity.
The city girl—Minnie Apolis.

Domestic Bookkeeping

"Frank, dear, will you lend me \$3.75?
The only way I can balance my house-

keeping account is by putting that amount in the cash in hand."

"Go East, Young Man, Go East"

Messrs. Aldege and Laurient, sons of Edward Lariviere, are new students in our midst who took father's advice and came east to Bryant & Stratton School, which is a common meeting ground for students from everywhere.

Thomas Farley, a Vocational Board student, died of pneumonia Saturday, February 14th at his home, 195 Laban Street. Mr. Farley had not been in school long, but had endeared himself to his teachers and fellow students by the earnestness with which he entered into the spirit of the course. The School and the Vocational Boys of the School sent floral pieces and attended the funeral in a body.

"In Texas Down By the Rio Grande"

Two of our former students are now Private Antonio Addressi and Private Nicholas Darezzo in the 4th United States Calvary, Recruit Detachment, stationed at Fort Ringgold, Texas. Drilling in a warm climate, without horses, and getting plenty of hikes, and in quarantine because of "flu," at least they are escaping the rigor of New England weather. A cheery letter to Mr. Jenison shows that they haven't lost spirit despite the difficulties encountered in trying to be heroes.

Remarks from Parents Appreciated

The School officers and teachers keenly appreciate any acknowledgment of their efforts in behalf of students, especially from parents. Co-operation between parents and teachers works for the greatest benefit. The parents soon find out if children are doing the work planned, the teachers get a better understanding of what parents expect and what students offer, and the students get the opportunity to show their readiness for study and, at the same time, gratitude to parents and teachers.

Recently the father of one of our boys wrote that he would be interested in following up his son's studies through his monthly reports and in concluding stated, "I would like to have you tell Mr. Jacobs that I am very favorably impressed with the faculty of his school, and while I have always thought the school to be a very good one, I find from experience that it exceeds my expectations. Mr. Jacobs is to be congratulated for having such an excellent institution, and Providence is fortunate in having it here."

Our Library Well Patronized

The number of books taken from our office library shows proof of hearty response on the part of students. From the Public Library a wide variety of reading matter is received, and while for a time books "in a lighter vein" were the more popular, there is a gradual tendency to appreciate the books dealing with business and its procedure. The library is free to all students.

On Saturday evening, February 14th, the Pace affiliated schools met at Hotel Astor, New York City, for the annual students' dinner. Nearly two thousand young men and young women attended the dinner representing the Pace & Pace Courses in fifty-seven cities. Superintendent Allen represented our school at the dinner as a guest of honor.

Our Pace & Pace Classes in Accountancy

A recent letter from the Pace & Pace Institute of New York informs us that the following students have qualified for Semester A Certificates, having completed the work of the first semester in our Evening Sessions and taken the necessary examination: Misses Annie E. Dacy and Edith L. Knights, Messrs. Lin R. Dion, A. Edgell Duffy, Victor Gerhard, Walter A. Kenney, Ralph B. Remington, Ralph C. Sunderland, and William F. Werner.

At the beginning of the evening school sessions there was but one class in Pace & Pace Accountancy. Further enrollments made it possible to start two more Semester A Classes and at present there are a fourth Semester A Class, a Semester B 1 and 2, and Semester D classes. These classes meet Tuesday and Thursday evenings, with the exception of the Semester D Group which meets on Monday and Wednesday evenings.

Graduates of our day business course, high school graduates and employed men and women are availing themselves of these systematized courses and give every indication of sustaining their interest throughout the entire five semesters.

Business men who realize the importance of accountancy training are not only advising but even helping employees to take these courses.

A former student who completed our business course returned recently and is to enter the day Pace & Pace Class, having been advised to do so by his employer for whom he will work part time at a good salary until he completes his course, when he will receive a salary in keeping with his increased knowledge and training.