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The Rhode Island Commercial School

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To Earn More

KNOW More!

Splendid positions at good salaries await the boys and girls who will train themselves to fill them. Hard work and small pay, with but little chance of advancement—that's what is ahead of those who will not fit themselves for bigger things.

It is useless to attempt to fill a responsible position in the business world in these strenuous times, unless you are COMPLETELY equipped. The requirements are so great, that a partial or incomplete training would only result in early failure.

You could not possibly command a good salary in any business house to-day, unless you were THOROUGHLY fitted to fulfill your position.

That is why this institution places such emphasis on THOROUGHNESS of preparation, for unless it is thorough, the money, time and effort are largely wasted. This school will not graduate nor recommend to the business community for positions, those who are not competent to serve satisfactorily.

You will find that no other institution anywhere, provides a more complete, comprehensive or thorough course of sound, practical, business training, and that is why the graduates of this school are so favorably considered by the business community.

SALARIES AND POSITIONS GRADUATES OF THE RHODE ISLAND COMMERCIAL SCHOOL

The unparalleled demand for Rhode Island Commercial School graduates, evidenced by the fact that every young man graduate of our Stenographic Course at the present time has been placed in a position, as well as by the hundreds of letters in our files, (a few of which are reproduced on this page) is due to the thorough training received here by the students, which qualifies them upon graduation to step right into responsible positions without the least difficulty, assuming the tasks assigned confidently and successfully.

The big business houses of this community prefer the graduates of this school because they have found them thoroughly competent, knowing what to do and how and when to do it. The originals of the letters reproduced in part below, may be seen on file at our offices.

Astrid Elstad writes: "Immediately upon graduation, in fact the very next day, I was placed in a position."

Mary B. Barry—in thanking us for our assistance says: "Before graduating, you offered me a position at an unusually high salary. Your interest in securing me this position could not have been greater."

James McKenna, one of our graduates, in speaking of his success says: "Within six weeks after I had finished your course, I had three positions offered to me."

Harold Christianson writes: "One week before graduating, you placed me with the Starkweather & Shepley Insurance Co. where I am now holding a satisfactory position."

Henry Bowler, a recent graduate, writes: "My knowledge of bookkeeping has enabled me to accept a position of accounting outside of school hours, while still taking the Shorthand course."

Frank Humphrey writes: "Soon after graduating from the Rhode Island Commercial School, I took the Civil Service examination for Stenographer and Typewriter, receiving a high mark and an appointment with the Secretary of the Navy of Washington."

Frank Turner expresses his satisfaction as follows: "Upon leaving your school, I entered the employ of Starkweather & Shepley's Insurance Co., where I am still at work. My pay has been more than doubled."

Charles Carlin writes: "On Tuesday morning, I notified the Rhode Island Commercial School I was without a position and on Thursday morning I was placed in a position which I have filled for the past three years."

Miss Anna Algren writes: "Two weeks before I finished my course, I was offered a good position through your school, which position was held open for me two weeks until I graduated."

Edith Alden writes: "A position was secured and offered to me the next morning after I graduated."

SITIONS PROVIDED

SLAND COMMERCIAL SCHOOL

Mr. W.———, eighteen years of age, after two seasons' work in the Night School, was located before graduating in one of the large National concerns, having branches here, at a salary to begin, of \$12.00 per week.

Miss A.——— graduate of our Shorthand Course, after five and one-half months study here, secured a position in the Library of one of our prominent universities at a salary of \$12.00 per week.

Mr. M.——— after taking a course for four and one-half months, was placed with a prominent trust company at a salary of \$15.00 per week.

Mr. J.——— a young man, age 21, and a graduate of our Complete course, was placed with a prominent local concern at a salary to begin, of \$14.00 per week.

Mr. B.——— a young man of twenty, was located with a prominent mill at a salary of \$12.00 per week. This position was held open for him three weeks until he could finish his course.

Miss Adelaide Fuller in speaking about her position says: "At times I have complete charge of the office, which calls for a considerable knowledge of many different lines of work and thanks to the excellent training which I received in the Rhode Island Commercial school, I am able to successfully accomplish them all without any difficulty."

Henry Lorey says: "Shortly before I was about to graduate there was secured for me a very desirable position at Narragansett Pier from which I was able to secure a better position with Marshall Field & Co of Chicago, where I am at present located."

John Borland in speaking of his success writes: "I have during the period of less than a year, been successful in having my salary raised six times. I attribute my success to the thorough knowledge which I received in your school."

Mr. H.——— completed the Shorthand Course in seven and one-half months and immediately secured a place at \$12.00 per week. His age was but nineteen.

Miss S.——— was a student in the Teacher's Course in this school, completing her studies, through earnest effort, in six and one-half months. Immediately upon graduation, she was placed in a position as teacher in a prominent business college in Connecticut, at a salary of \$15.00 per week.

Mr. R.——— graduate of the Business Course, because of illness, resigned his first position. Returning to this school for review work, on the second day, he was placed in another position with a big automobile concern at a salary of \$12.00 per week.

Miss K.——— completed her studies in the Secretarial course of this institution in ten months, and was placed in a responsible position in one of Rhode Island's large trust companies at a salary of \$10.00 per week.

Mr. D.——— a young man of twenty, graduated from our Complete Course and immediately afterward was placed as a stenographer in one of the important State Boards in the State House, at a salary of \$10.00 per week.

Mr. R.——— after completing his courses in bookkeeping and shorthand, was placed with one of the largest coal companies in the city, at a salary of ten dollars per week. He was offered the place before graduation.

Mr. M.———, age 23, a graduate of the Shorthand Course, was selected by a large manufacturing concern at a salary of \$10.00 per week for the first month, with an increase to \$12.00 for the second and succeeding months.

William Watson writes: "My position was obtained for me before I had completed the course."

Mary Richer writes: "I wish to express my thanks for the position in which you placed me immediately after graduation."



James McKenna
of Warren, who, after 5 months' instruction in bookkeeping, was placed with one of the largest trust companies in the city. Now employed with Martin Lumber Co. of Warren as head bookkeeper.



Mary Barry
of Central Falls, completed Evening Bookkeeping Course in one school year, with Leader Weaving Co., of Central Falls.



John Gregory
of Pawtucket, a student in our Secretarial Course, placed with the National Exchange Bank.



Christopher Mulholland
of Pawtucket, a graduate of the Bookkeeping Department, now working as bookkeeper with Rhode Island Co.



Edith Alden
of Edgewood, graduate of Shorthand Department, stenographer with Stranahan & Co.



Clarke Richardson
of Centerville, a graduate of the Commercial Department, placed immediately with Crompton Mills, Crompton, R.I.



Elizabeth Slater
of Providence, graduate of Shorthand Department, now with Brown & Sharpe Mfg. Co.



What These Concerns Know About RHODE ISLAND COMMERCIAL SCHOOL GRADUATES

Read what the business world says about this institution and its graduates. We have hundreds of similar letters on file.

State Board of Public Roads:

We are today adding to the staff of this department a third graduate of the R. I. Commercial School. For several years we have had as members of our force two graduates of your school who have rendered us excellent work. No higher tribute can be paid to the merit of your school as an institution for the preparation of young men and women for a business career than our action today in requesting you to furnish us another of your pupils.

Industrial Trust Co.:

We have recently taken into our office a young lady stenographer and typist, who is one of your graduates and beg to say that her services have been satisfactory.

R. I. State Library:

The persons who have come to us from your school have shown an unusual aptitude for a varied amount of work and attest the training you have given them. Speed, accuracy and thoroughness have always been their essential qualities, and their natural efficiency combined with your

Starkweather & Shepley:

Complying with your request, we beg to advise you that 24 of our employees are graduates of your school.

National Exchange Bank:

We take pleasure in advising you that the graduates of your school of whom we have several in our employ, are giving us uniformly satisfactory service.

Colwell Worsted Mills:

Our experience in securing graduates from your school has been most satisfactory. The pupils show the thoroughness of training that is a credit to their teachers.

National Machinery Co.:

Whenever we have been in need of a stenographer, we have always telephoned you to furnish same. In every case they have proved entirely satisfactory.

Manufacturers Outlet Co.:

Included in our present force are five graduates from your school. Two of them have been with us several years. We are pleased to be able to report that they are all doing satisfactory work and



Clarke Richardson
of Centerville, a graduate of
the Commercial Department,
placed immediately with
Crompton Mills, Crompton,
R. I.



Elizabeth Slater
of Providence, graduate of
Shorthand Department, now
with Brown & Sharpe Mfg. Co.



Charles Purcell
of Manville, graduate of Night
Commercial Department, now
with Woonsocket Gas Co.



Astrid Elstad
of Providence, graduate of
Bookkeeping Course, assistant
bookkeeper, Merchants Cold
Storage & Warehouse Co.



George L. Joyce
of Providence, a graduate of
the Complete Course, who has
an excellent position with the
Eastern Film Corporation of
this city.

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R. I. State Library:

The persons who have come to us from your school have shown an unusual aptitude for a varied amount of work and attest the training you have given them. Speed, accuracy and thoroughness have always been their essential qualities, and their natural efficiency combined with your excellent training, have been the cause of great satisfaction.

Joseph Benn & Sons:

I am very pleased to report our entire satisfaction with the efficiency of the Misses C——, especially the elder one; their work being of a very high standard and their attention to business all that we could desire.

Shepard Co.:

We have five of your graduates in our office. They are painstaking and show careful training.

Starkweather & Shepley:

Complying with your request, we beg to advise you that 24 of our employees are graduates of your school.

National Exchange Bank:

We take pleasure in advising you that the graduates of your school of whom we have several in our employ, are giving us uniformly satisfactory service.

Colwell Worsted Mills:

Our experience in securing graduates from your school has been most satisfactory. The pupils show the thoroughness of training that is a credit to their teachers.

National Machinery Co.:

Whenever we have been in need of a stenographer, we have always telephoned you to furnish same. In every case they have proved entirely satisfactory.

Manufacturers Outlet Co.:

Included in our present force are five graduates from your school. Two of them have been with us several years. We are pleased to be able to report that they are all doing satisfactory work and fully up to the standard of accuracy and intelligent work.

Merchants Cold Storage & Warehouse Co.:

We have in our employ at the present time, four of your graduates, and we find them brim full of the material necessary for success. From our experience, we cannot speak too highly of them.

Davol Rubber Co.:

We have in our office one of your graduates who is acting as stenographer, and whose work for several years past has been entirely satisfactory.

Tuition Payable Conveniently

Arrangements may be made with this school, by which tuition may be paid for in installments. A complete description of terms and various methods of payment will be found in the catalog.

**New Students admitted every Monday during
School Year in either Day or Night Sessions**



Twelve 1915 Graduates WIN REMINGTON MEDALS

A larger number by far than was awarded to the graduates of any other school this year. The medal winners are :

- | | | |
|--------------------|-----------------------|-----------------------|
| 1. Alice Johnson | 5. Harold Holmes | 9. Louis Braverman |
| 2. Ida L. Golini | 6. Norman R. Hathaway | 10. Miriam A. Borstad |
| 3. Helen Lippitt | 7. Emma F. Keech | 11. Mae Truesdale |
| 4. Marcella Conboy | 8. Mildred Jenkins | 12. Agnes McDonald |

Send For Our Catalog



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| 4. Marcella Conboy | 8. Mildred Jenkins | 12. Agnes McDonald |

Send For Our Catalog

It's free and places you under no obligation whatever. The catalog is well illustrated and explains fully all the courses, describes the school, gives all necessary information of how and when to enter, and what it costs. Send for this book to-day.

Do It Now—Get Started

A common school education is the only entrance requirement. That, and a good moral character, will admit you to our Business and Stenographic Courses. Prepare now to enter this school in September and thus get started on the road to success.

RHODE ISLAND COMMERCIAL SCHOOL

Butler Exchange



Peter McDermott

of Harrisville, a graduate of the Shorthand Course, now with the Screw Machine Products Corporation in the Purchasing Department.



Bessie Adams

a graduate of Pembroke, who finished our Shorthand Course in 5½ months and who is now employed in the Library at Princeton University, where she is getting an excellent salary.



Naomi Grimm

of Edgewood, graduate of the Shorthand Department, now Assistant Secretary to Governor Beeckman.



Henry Bowler

of Newport, graduate of Complete Course, now employed as stenographer at Eastern Film Corporation at an excellent salary.

OPPORTUNITIES For Graduates Of This School

The positions to which graduates of this school are recommended are those in which the young man or young woman comes in personal contact with the executives or other important officials of the business with which they are connected and they, through this association, enjoy a splendid opportunity to familiarize themselves with the details of the whole organization, obtainable in no other way.

For these reasons, graduates of this school are usually first in line for advancement, and frequently develop into the most valuable members of the businesses of which they become a part.

Young women have found stenography a profitable and pleasant means of earning a living. Many have achieved great success in this line. The private secretary to the President of the Equitable Life Insurance Association, who is a woman, began as a stenographer and today her salary is \$12,000 a year.

Miss Grimm, a graduate of last year's class, was recommended to Governor Beeckman and is now employed by him as his assistant secretary, where she is enjoying a splendid and congenial position, at an excellent salary, with unlimited possibilities for advancement.

Young men and young women, who are willing to spend the time and effort necessary to qualify for the position of confidential private secretary will find the opportunity to do so.



Gladys Lamond

of Providence, graduate of Shorthand Department, stenographer at Library Bureau.



William T. Perkins

of Providence, who graduated from our Bookkeeping Department and is now with the firm of Tilden and Thurber.



Louise Murphy

of Providence, student in Combined Course, placed with Brown & Dean.



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Young men and young women, who are willing to spend the time and effort necessary to qualify for the position of confidential private secretary will find the compensation correspondingly great and the opportunities for advancement unlimited.

The presidents of large industrial plants, manufacturing concerns, banking houses and leading government officials require employees of this class, who are capable of relieving them of many important details of their daily affairs such as making appointments, handling correspondence, assisting in financial affairs and taking charge of the compiling of the records, the gathering of data, and in general, transacting the business of the executive in his absence.

Such are but a few of the splendid opportunities open to graduates of this school.

Visit This School

You cannot obtain a comprehensive idea of the splendid facilities we have provided for the training of young men and young women, unless you visit the school. It is open for inspection every week day from 9 A. M. to 5 P. M.

**Office Open Daily, 8:30 A. M. to 5:00 P. M.
Also from 6:45—9:15 Monday, Wednesday
and Friday Evenings**



William T. Perkins
of Providence, who graduated from our Bookkeeping Department and is now with the firm of Tilden and Thurber.



Louise Murphy
of Providence, student in Combined Course, placed with Brown & Dean.



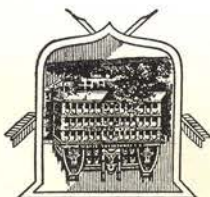
William A. Watson
of Providence, a graduate of the Night Shorthand Department, holding an excellent position as stenographer with Hawkins & Withington.



Anna Algren
of East Greenwich, a graduate of the Complete Course, and employed by the Belcher & Loomis Hardware Co.



Joseph Rockett
of Warren, R. I., a student in Bookkeeping Department, head bookkeeper International Rubber Co., Barrington, R. I.



Return in 5 days to
RHODE ISLAND COMMERCIAL SCHOOL
BUTLER EXCHANGE
PROVIDENCE, RHODE ISLAND

BRYANT
COLLEGE
ARCHIVES

Studying Nights For Higher Salaries

It is well known that the Rhode Island Commercial School has had for a number of years, the largest private evening school in southern New England. The accommodations have been severely taxed each year and last year it seemed for a time as if it might have to turn away many applicants because of lack of seating capacity.

If you cannot attend the day sessions, plan to take up Night School work this fall. Hundreds of young men and women owe their present congenial work and splendid salaries to the assistance received from this Night School. YOU can increase your wages by attending these Night Sessions and you can do this without leaving your present situation. Register Now. Get the training that will fit you for a bigger, better job. It means more money, better work, shorter hours. Get this training—get it evenings. Register now before the enrollments are complete.

A Special Night School catalog will be mailed you on request. The charge for tuition for an entire season of thirty-six weeks, if paid upon entrance, is only \$30.00. Send for the Night School booklet *today*.

\$30